

Clerk's Contract and Agreement Cover Page

Year: 2009-2 **Legistar File ID#:** 2008-0607
Multi Year: **Amount** \$65,000.00

Contract Type: goods&services
Contractor's Name: Des Plaines Printing, LLC
Contractor's AKA: John S. Swift Co., Inc.
Execution Date: 11/13/2008
Termination Date: 12/31/2011
Renewal Date: 12/31/2009
Department: Recreation
Originating Person: Donna Rymut

Contract Description: 3 seasonal annual Recreation Program Brochures beginning Spring/Summer 2009 and ending Winter 2011

11/15/11 addendum modifying term to extend to spring 2012



Thursday, March 08, 2012

Letter of Transmittal



Date: March 8, 2012

To: Felicia Muresan
John S. Swift Co., Inc.
999 Commerce Court
Buffalo Grove, IL 60089

From: Denise Domalewski, Contract Administrator
Village of Orland Park
14700 S. Ravinia Ave.
Orland Park, IL 60462
708-403-6173
708-403-9212 (fax)
ddomalewski@orland-park.il.us

Felicia,

Enclosed is the fully executed addendum modifying the term of the contract dated November 13, 2008. Again, thank you for your cooperation in this mixup.

Denise

Denise Domalewski

From: Denise Domalewski
Sent: Tuesday, November 15, 2011 4:04 PM
To: 'Felicia Muresan'
Cc: Nancy Flores; Donna Rymut
Subject: Addendum to Recreation Program Brochure contract
Importance: High
Attachments: ADDENDUM 11 15 11 - John Swift.pdf

Felicia,
Attached is the addendum to the Recreation Program Brochures contract dated November 13, 2008. Nancy Flores discussed the changes with you a couple weeks ago regarding the Village's mixup. John S. Swift Co. will be processing the Spring/Summer 2012 brochure as a replacement for the Winter 2012 brochure; therefore, we are extending your contract to March 15, 2012. Please sign 2 copies and return both to my attention. I will obtain signatures and return one fully executed copy to you for your records.

The Village of Orland Park appreciates your cooperation in this matter and we apologize for any inconvenience this may have caused.
Sincerely,

Denise

Denise Domalewski * Contract Administrator * Village of Orland Park * 14700 S. Ravinia Ave. * Orland Park, IL 60462 * 708-403-6173 * fax 708-403-9212

Thoughts become things... choose the good ones! ®

ADDENDUM to
Recreation Program Brochures Agreement

Dated
November 13, 2008

Between
The Village of Orland Park, Illinois ("VILLAGE") and Des Plaines Publishing Company (now known as John S. Swift Co., Inc.) ("CONTRACTOR")

WHEREAS, on November 13, 2008, a certain Agreement regarding Recreation Program Brochures printing between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, the Village wishes to modify the scope and the term of the agreement.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. Section 2 scope of the work shall be modified to remove the Winter 2012 brochure and add the Spring/Summer 2012 brochure with the following deadline dates:

SCHEDULE	Spring/ Summer 2012
Proof and File sent to Printer	01/27/12
1st proof delivered to Recreation Administration Office by Printer	02/08/12
Final Proof back to printer (same day back & forth with Notice to Proceed with printing authorized by Recreation Administration Office.	02/10/12
Brochures delivered to 22nd Century Media/Orland Park Prairie	02/24/12

3. In **SECTION 4: TERM OF THE CONTRACT:** the words "This Contract shall terminate upon completion of the WORK or December 31, 2011" shall be stricken in their entirety and replaced with "This Contract shall terminate upon completion of the WORK or March 15, 2012".
4. All of the other terms, covenants, representations and conditions of said Agreement not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.

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Recreation Program Brochures Agreement

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November 13, 2008

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5. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the 15TH day of November, 2011, shall be attached to and form a part of the Agreement dated the 13th day of November, 2008 and shall take effect upon signature below by duly authorized agents of both parties.

AGREED AND ACCEPTED

FOR: THE VILLAGE


By: 

Print Name: Paul G. Grimes
Village Manager

Its: Village Manager

Date: 3/5/12

FOR: THE CONTRACTOR

By: 

Print Name: Deane Fraser

Its: Vice President of Operations

Date: 11/16/2011