

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Saturday, May 4, 2013

7:30 AM

### STRATEGIC PLANNING WORKSHOP

Orland Park Police Station - Training Room

## Board of Trustees

*Village President Daniel J. McLaughlin  
Village Clerk David P. Maher/Village Clerk Elect John C. Mehalek  
Trustees, Kathleen M. Fenton, Brad S. O'Halloran,  
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

## CALL TO ORDER/ROLL CALL

The meeting was called to order at 8:05 AM.

Staff Present: Village Manager Paul Grimes, Assistant Village Manager Ellen Baer, and Village Clerk Elect John C. Mehalek.

Commissioners: Civic Center Authority Board - Denis Ryan, Open Lands Fund Commission - Lou Mule, Orland Joint Emergency Telephone System Board - Salvator Cassiato, Recreation Advisory Board - Dan McMillan, and Zoning Board of Appeals - Beth McElroy Kirkwood.

**Present:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich and President McLaughlin

**Absent:** 1 - Trustee O'Halloran

### 2013-0303 Appoint Temporary Recording Secretary

In the absence of Village Clerk David P. Maher, I move to approve appointing Nancy Melinauskas Temporary Recording Secretary for this meeting.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee O'Halloran

### 2013-0302 Strategic Planning Workshop

Village Manager Grimes gave a brief introduction of what the purpose of this meeting was about and then introduced Mark Thorsby, Vice President of SmithBucklin and facilitator of this meeting.

Previously distributed to the Board and Commissioners were highlights from the April 26, 2013 Strategic Planning Survey summary (**EXHIBIT A**).

Facilitator Thorsby stated that at today's workshop, the Board and Commissioners together would be brainstorming in small groups.

The first exercise was for the group to brainstorm on the strategic issues contained in the survey summary. From that list, the group would break the many suggestions down to three (3) important issues they believed were important to pursue for the Village of Orland Park. Three (3) small groups were selected and after approximately 30 minutes this is what the groups reported:

**Group 1:** Economic Development, Quality of Life, Village Communication

Additional:

Job Creation, Maintenance, Business Diversity, Retail Vacancies, Public Safety, Bike Paths, Open Lands, Parks, Roads, Educate Public, Utilize Assets, Traffic Management, Residence Stability and Longevity, Commuter Service (trains), Safety retail, Downtown Development, Financial Soundness, Infrastructure Maintenance, Affordable housing, Improve Community Feeling.

**Group 2:** Downtown Economic Development, Economic Diversity, Safety (Mall and Personal)

Additional:

Personal Property Maintenance, Improve Communication with Residents, Invest in Business Community, Corporate Development - I-80/159th Street, Increase Entertainment Opportunities.

**Group 3:** Protect Existing Revenue Streams, Communication, Economic Development

Additional:

Maintain Services, Community Engagement, Safety, Education, Better Understanding Customer, Demographics (aging population).

Summary of top three current Strategic planning:

- Economic Development
- Quality of Life
- Village Communication
- Downtown Development
- Safety
- Existing Revenue Streaming

Three (3) different small groups were then formed to report what trends will remain in the Village for the next 24 to 36 months (future issues). To list these trends from high to low. After approximately 45 minutes this is what the groups reported:

**Group 1:** State Revenues Decreasing, Maintain Village Services, Downtown Development

Additional: Aging Population, Facility Needs, Lower Property Maintenance Standards, Personal Income of Residents, Personal Income of Residents, Growth community, Improved Traffic Flow, High End Jobs (the need for), and Aging Infrastructure.

**Group 2:** Changing Population, Economic Recovery, Unstable tax base (State and Internet Sales)

Additional: Traffic Congestions due to Construction

**Group 3:** State of Illinois, Sales Tax Base, Slow Economic Growth

Additional: Aging Populations, Aging Infrastructure, Job Creation, Residential Development, and Retail Vacancies.

The groups remained the same and then were asked to name only three (3) important initiatives from the lists. After approximately 45 minutes this is what the groups reported:

**Group 1** - Three (3) Initiatives:

- Economic Development/Downtown Development
- Safety
- Communication

**Group 2** - Three (3) Initiatives

- Downtown Development (Diverse)
- Safety
- Increasing Communication (Internal and External)

**Group 3** - Three (3) Initiatives

- Communication
- Economics
- Quality of Life

Summary of top three (3) Strategic Initiatives:

Economic/Downtown Development  
Safety  
Communication

Additional Initiatives: Economics and Quality of Life.

At 11:00 AM - The Commissioners had completed their part of the Workshop and the meeting continued with Trustees Fenton, Dodge, Schussler, Gira, Ruzich, and President McLaughlin. Trustee O'Halloran was absent. Staff also present was Village Manager Grimes, Assistant Village Manager Baer, Village Clerk Elect John C. Mehalek, Temporary Recording Secretary Nancy Melinauskas and facilitator Mark Thorsby.

Facilitator Thorsby reviewed the three (3) Strategic Goals and Objectives agreed upon:

- Economic Development
- Development of the Downtown
- Quality of Life

Then each Strategic Goal was broken down into long terms plans and Objectives were discussed and added:

- Economic Development
  - Corporate Jobs - Office and research
  - High Technology
  - I-80 Corridor (Will County)

- Development of the Downtown
  - Promote vision beyond 9750
  - Website
  - Increase Metra Train Services
  - Promote to Prospective Businesses
  - Determine Mix of Businesses
  - East side of LaGrange Road
  - Promote retail center (Orland Crossing)

- Quality of Life

- Maintain and improve Parks, Neighborhood Roads
- Core Services – Garbage Pickup, Keep Village up and Running
- Improvements – Built-in pool at Sportsplex, Public Events, Nature Center, Bike Paths
- Communication – Broadcast of Information, information and feedback through Surveys.

At the end of the workshop facilitator Thorsby stated that he would be sending a review of what was discussed at today's workshop to Village Manager Grimes. The next step would be for Village Manager Grimes to meet with staff to begin planning how to move forward on the strategic goals that were decided at today Workshop.

**This was a workshop, discussion only, NO ACTION was required.**

**ADJOURNMENT - 12:45 PM**

**A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee O'Halloran

/nm

APPROVED:

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**

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**Nancy R. Melinauskas  
Temporary Recording Secretary**