ATS

AMERICAN TECHNOLOGY SOLUTIONS

Proposal for ATS MyW-2 Portal System
Created for:
Village of Orland Park
November 10, 2009

PRINT FREEDOM™

INTRODUCTION

American Technology Solutions (ATS) provides a complete automated solution for managing, distributing, and administering W-2 tax documents.   ATS MyW-2 is an online web-based solution that provides your employees with access to their W-2's 24 hours a day 7 days a week. ATS MyW-2 is a service that automates the distribution of electronic W-2's and helps facilitate the

correction process. With this service the W-2s remain available to employees for up to 7 years.

This service is in full compliance with IRS regulations and offers secure, password-protected online access. Employees can access their W-2 through a secure, web interface. They may view, print or email their W-2 from the current or prior year. If the employee still prefers a paper-based W-2, the system can accommodate them as well.

ATS MyW-2 can be configured to outsource the printing and distribution of paper W-2s. The W-2 forms are folded to create a mailer that is sealed during production. There are no envelopes. The W-2s can be mailed directly to the employee or shipped to one or more locations for your distribution. ATS MyW-2 is a seamless integrated service for all employees, no matter how they receive their W-2.

Employer Advantages

- o   Reduce printing costs, forms costs, and postage costs
- o   No software or hardware investment required.
- o   Improve service and see a measurable return on investment.
- o   Reduce the usual flood of phone calls for reprints and corrections.
- o   Eliminate the need to track down lost W-2s to make copies.
- o   Provides online access for active and terminated employees.

Employee Advantages

- o   Access W-2s earlier than traditional mailing
- o   Eliminates the chance that the W-2 will get lost, misdirected or delayed during delivery, or misplaced once the employee receives it.
- o   View and print current or past W-2's when most convenient, in the home or office.
- o   Obtain additional W-2 copies for reprint anytime and anywhere.

About ATS

American Technology Solutions, Corp. is a dedicated group of specialists committed to serving the needs of busy Payroll Managers. The ATS vision is clearly focused on the efficient production of Payroll, Direct Deposit and year-end tax forms using the latest and most innovative technologies. ATS understands the issues many organizations face today and has developed and applied technology to really help with that process. Our mission is to provide our clients with timely and efficient document and tax form delivery and reporting. Most importantly, ATS works very hard to help ease the hassles and headaches of your ongoing print and mail process. Since ATS is 100% dedicated to the document output process, the level of attention each of our clients receive is unmatched in the industry. To stand behind our commitment, ATS offers a 100% money back guarantee if you are not completely satisfied with the service provided.

COST BREAKDOWN

ATS MyW-2 Online System (Special Group Pricing)

Qty	Description	Unit Price	Cost
1.0	**ATS MyW-2 System – Setup and Configuration** Account Set-up includes: o Unique Access Identification Number o System Admin. User Name and Password o On screen Display of Client Logo	Included	Included
1.0	2009 Database Load with W-2 Production and Test File	$50.00	$50.00
1.0	2009 W-2 Datamap	$250.00	$250.00
1.0	2009 W-2 Laser Design Template for Print/Mail (4-up 8.5 x 14)	Included	Included
1.0	2009 W-2 Online Form Encrypt/Email/Print (1-up 8.5 x 11)	Included	Included
1.0	**ATS MyW-2 System – Hosting and Storage** o Daily back-up of W-2 data o SSL Encryption (128 Bit) – Verisign® o Includes up to 2,000 W-2s per year o 2009 W-2 data and forms retained online for 7 years o Zero-Downtime – 95% infrastructure availability	$200.00	$200.00

1.0	**ATS MyW-2 System - Employer Administration**
	o W-2 Online Email Delivery
	o Update Broadcast Message Areas
	o 2009 W-2 and W-2C Create, Update, Delete
	o Upload File, View File Status, Change Password
	o Online Proof Approval and Employee Consent Mgmt
	o ATS Reporting
	  ▪ Print and Mail Savings
	  ▪ Login, Forget Password Counts
	  ▪ Count of New Consents/Withdraws
	  ▪ Q/A Data Analysis and Box Totals by EIN
		Included	Included

Varies	**ATS MyW-2 System – Print/Mail/Electronic Access** *W-2's for current year non-consenting employees* o W-2 Processing, Printing, Folding/Sealing and Mailing o Pressure Seal Stock (4-up 8.5 x 14) and Postage	[1].89	Varies
Varies	*Employee's with consent (receive W-2 electronically)* o Online W-2 Print and Email Function o Online Employee Consent Acceptance/Withdrawal o Employee Address Update and Change Password	[2].40	Varies

Annual Setup, Configuration and Hosting Cost: $500.00

[1] *The .89 cost per W-2 will be for those employees that have not issued consent and therefore by default elected to receive a hard-copy W-2.*
[2] *A .40 per employee per year consent charge will be incurred as a result of an employee electing to receive their W-2 electronically.*

ATS MyW-2 Online System

Qty	Description	Unit Price	Cost

0.0	**OPTIONAL SERVICES** (Not included in quote)
	Each Additional Online W-2 Account Set-up
	   o Unique Access Identification Number
	   o System Admin. User Name and Password
	   o On screen Display of Client Logo
		$100.00	$0.00

0.0	Custom Client Login Page	$750.00	$.00
0.0	Design Custom Client Login Page (not required if client provides HTML)	$500.00	$.00
0.0	W-2 Datamap	$250.00	$.00
0.0	W-2 Laser Form Design for Print and Mail (4-up 8.5 x 14)	$300.00	$.00
0.0	W-2 Custom Laser Form for Print and Mail	$300.00	$.00
0.0	Postage Indicia on W-2 Print and Mail Form	$50.00	$.00
0.0	CASS Address Verification Report	$300.00	$.00
0.0	Each Additional Database Load with W-2 Production File	$50.00	$.00
0.0	Each Additional Database Load with W-2 Test File	$50.00	$.00
0.0	Custom Employee Table Load (Login, Password & Email)	$150.00	$.00
0.0	EFW2 SSA W-2 Electronic Filing for a single EIN	$250.00	$.00
0.0	Additional EFW2 SSA W-2 Electronic Filing for a single EIN	$50.00	$.00
0.0	EFW2 State Filing for a single EIN	$150.00	$.00
0.0	W-2s Delivered on CD ROM plus shipping and handling charge	$50.00	$.00

ATS CLIENT REFERENCES

East Jefferson Hospital
Joy Leco,
Payroll Manager
(504) 454-5612

Allen Systems Group
Maria Perry,
Payroll Manager
(239) 435-3614

Peace College
Susan Childs,
Controller
(919) 508-2033

Lake Forest Hospital
Barbara Brown,
Payroll Manager
(847) 535-6712

Great Plains Coca-Cola Bottling Company
Janice McClendon,
Payroll Manager
(405) 280-2451

Trevecca Nazarene University
Chuck Seaman,
Director of Financial Services
(615) 248-7723

BayCare Health System
Linda Wilson,
System Analyst, Finance
(727) 519-1719

Orange County Sheriff's Office
Crystal Holmden,
Payroll Manager
(407) 254-7142

Elgin Community College
Kristin Richmond,
HRIS
(847) 214-7301

Lake Forest Hospital
April Kaiser,
Accounts Payable Manager
(847) 535-6193

Doane College
Steve Thompson
Controller
(402) 826-8670

Alameda County Medical
Carol Whyte,
Asst. Controller
(510) 437-4581

Mercy Hospital
Sandra Morera,
Payroll Manager
(305) 285-2650

St. Vincent Medical Center
Luz Silva,
Payroll Manager
(213) 484-5537

Genesis Health System,
Dawn Burke,
AP/Payroll Manager
(563) 421-4148

SECURITY AND PRIVACY PROTECTION

The American Technology Solutions, Corp. (ATS) MyW-2 web application has security measures in place to protect the loss, misuse and alteration of our clients W-2 information. The ATS MyW-2 web application makes use of Secure Sockets Layer (SSL) encryption, the Internet's leading encryption standard, as well as encrypted security password keys for login access. SSL is used to encrypt the W-2 information being sent between our client's web browser and the ATS MyW-2 Web application.

Encryption is a process in which the information being transmitted between two parties is "scrambled" in transit. SSL encryption creates a secure link between two computers by establishing a process in which each computer can unscramble (un-encrypt) the other's information.

The browser should indicate whether or not it is operating in a secure site. Most browsers display an alert box advising the user that they are requesting pages from a secure site, and the browser will prompt the user for permission to continue. Most browsers will also alert the user when leaving a secure site, and then ask permission to continue. However, this alert feature can be turned off within the browser's preferences. If there are questions about the security of the web pages please contact your ATS Account Manager.

In addition to securing the web application and transport mechanism, ATS takes great care to safeguard all W-2 information that is uploaded or transmitted to ATS and stored on ATS computers, servers, and databases. This protection includes the use of network intrusion prevention and detection technology as well as other industry accepted security practices. ATS takes a proactive, comprehensive approach by providing our client's the industry's most potent security tools and techniques, designed, built and maintained specifically for mission critical business applications.

The data center includes traditional locks and access controls, motion detection, video and biometric surveillance systems. Robust fire suppression, HVAC, power feeds and generator backups protect the physical plant, and hot-swappable servers and routers are available in the event of an outage. The center provides 24x7x365 staffed security and the monitoring of both internal devices and external threats. The data center is 100% Cisco Powered Network, built on hardened routers and regularly audited by Cisco, ensures maximum security protection for every client. Well-configured firewalls are implemented and non-essential features are deactivated to further protect the W-2 data and business application. All devices are subject to full security testing before they are deployed. The data center provides web security specialists that have earned Cisco Certified Security Professional, Certified Information System Security Professional and other security certifications. The data center offers scanning of software and network elements for detection of viruses and other security vulnerabilities.

ATS takes a multi-layered approach to keeping our client's W-2 information reliable and secure.

PROJECT ACCEPTANCE PAGE

Village of Orland Park has agreed to authorize American Technology Solutions to proceed with the system set-up and configuration of the ATS MyW-2 Portal System.

Village of Orland Park has agreed to proceed with the use of the ATS MyW-2 Portal System for a cost of $500.00.

Clients not using ATS print and mail services will be invoiced monthly/quarterly for additional employee consents that subscribe or have subscribed to the system.

Proposal is valid for 60 days.

Acceptor Name:

Title:

Signature:

Date:

P.O. Number:

Upon acceptance, please mail Purchase Order to:

Accounts Receivable,
American Technology Solutions
Suite 119-201
1212 S. Naper Blvd
Naperville, IL 60540

For immediate processing, please fax signed Acceptance Page to:

Attn: Client Services
Fax: 630.839.7252